

computers and the internet



The County Library has 120 computers which you can use free of charge. » Tá 120 ríomhaíre i Leabharlann an Chontae gur féidir leat a úsáid saor in aisce.

Adult computers can be used for up to 1 hour at a time. There are also express computers downstairs which you can use for 15 minutes.

You can use any of our computers to search the internet and use email. We also have a range of computer packages available including: Microsoft Word and PowerPoint. The Library has the Official Driver Theory Test CD-ROMs and ECDL Training.

The library also offers computer classes free of charge. There is usually a waiting list for these classes. Please ask at the library desk.

You can also use your own laptop in the library to access the Internet and to print as there is wireless broadband. » Is féidir leat do ríomhaire glúine féin a úsáid sa leabharlann chun an tIdirlíon a bhaint amach agus chun priontáil a dhéanamh mar tá córas leathanbhanda gan sreang sa leabharlann.

assistive technology



We have wheelchair accessible tables and a specialised keyboard, mouse and touch screen for people with mobility difficulties. » Tá binsí oiriúnach do chathaoir rothaí, méarchlár agus luch speisialta agus scáileán tadhaill do dhaoine faoi mhíchumas gluaiseachta.

Our assistive technology computers also have packages such as Kurzweil and Zoomtext which help people with literacy or sight difficulties.

library events



The County Library has a large programme of events and these include exhibitions, a parent and toddler group, children's storytelling, language and computer classes, author visits, art and music workshops, lectures, book and film clubs.

Details of these programmes are available on the library website and at the library desk.

our website

If you log onto the Libraries' website at www.southdublinlibraries.ie you can:

- Join online (you need to bring identification with your name and address when you come to the library to collect your library card)
- Renew books and other items
- Reserve books and other items
- Look at your library account
- Download audio books to your MP3 player or iPod
- Download ebooks (books in electronic format) and audio books to your laptop or computer for 3 weeks.



Staff will be happy to help you!

hours of opening

We are open:



Monday to Thursday from: 9.45am to 8.00pm
Friday and Saturday from: 9.45am to 4.30pm

We are open at lunchtime each day. The library does not open on the Saturday and Monday of Bank holiday weekends.

further information

The County Library Tallaght is part of the South Dublin County Council Library Service which includes libraries in Lucan, Ballyroan, Castletymon, Clondalkin, Whitechurch, Stewarts Hospital and a mobile library service.

You can use your library card in any of these libraries.

All of the libraries and 2 of the mobile libraries are accessible for people with disabilities.

If you are not able to visit the library because of a disability or illness, please ask about our Home Library Service. » Munar féidir leat cuairt a thabhairt ar an leabharlann de bharr deacracht gluaiseachta nó de bharr breoiteachta, cuir ceist orainn faoin ár tSeirbhís Leabharlann Bhaile.

County Library, Library Square,
Tallaght, Dublin 24.
Tel: 01 462 0073



plain english



guide to the county library

introduction

The County Library Tallaght is a large, bright two storey building beside County Hall and the Luas Red Line terminus. >> Ta leabharlann an Chontae, Tamhlacht lonnaithe i bhfoirgneamh fairsing, geal, ar dhá urlár atá taobh le Halla and Chontae agus le cheann aistir an LUAS, líne dearg.

The Adult and the Children's Library are downstairs. Both libraries have large collections of books, CDs and DVDs. The Adult Library also has newspapers, magazines and comfortable seats.

There is a teenage library for 15 to 18 year olds upstairs with books, computers, CDs and DVD's.

The Local Studies Collection, which contains the history of local areas, is also downstairs in the Adult Library.

There are computers with internet access for you to use free of charge.



joining the library

To join the library please bring some identification with proof of address such as a driving licence or a household bill to the Library. You may register for your library card on one of the library computers or you may join online at www.southdublinlibraries.ie. >> Chun ballraíocht den leabharlann a bhaint amach, tabhair leat cruthú seolta. Clárfar tú le haghaidh cárta leabharlainne ar cheann de na ríomhairí sa leabharlann.

When you join the library you will be given a library card to sign, with your own personal membership number printed on it. You will also be given a PIN (Personal Identity Number) which you will need to use the computers.

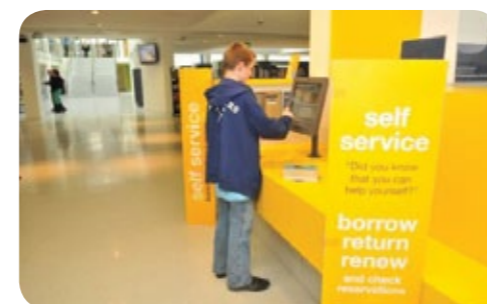
Bring your card with you on every visit to borrow books, library materials or to use the self service or computers. >> Beir leat do chárta leabharlainne ar gach cuairt go dtí an leabharlann chun ábhair leabharlainne a thógaint ar iasacht, chun an áis féinseirbhíse a úsáid nó chun na ríomhairí a úsáid.



borrowing

Adults may borrow up to 10 items with their library card. Items may include books, CDs or DVDs. >> Is féidir le daoine fásta suas le 10 míreanna a thógaint ar iasacht, ina measc sin, leabhair, CDanna agus DVDanna.

Children may borrow up to 6 items including children's CDs and DVDs. You may keep books and CDs for 3 weeks and DVDs for 1 week. >> Is féidir le daoine óga suas le 6 mhír a thógaint ar iasacht, ina measc sin, CDanna agus DVDanna don aos óg. Is féidir leabhair agus CDanna a choimeád ar iasacht ar feadh 3 sheachtain agus DVDanna a choimeád ar feadh seachtain amháin.



You do not have to keep items for 3 weeks and can return them at any time before they are due back.

You can borrow and return at our self service desks. There are three self service desks downstairs and one upstairs.

If you wish to keep library items for longer, there are a number of ways to do this.

- You can phone the library
- Use the internet by logging on to www.southdublinlibraries.ie
- Bring the items back to the library to renew

You will be asked to pay a fine of 25 cent on each item which has not been returned to the library on time. Fines are charged at 25 cent per week or part of a week.

finding a book

Fiction books are on the shelves in alphabetical order by the author's surname. For example John Grisham books are shelved under G for Grisham.

Non-fiction books are on the shelves in number order using a numbering system called the Dewey System. There is a list of subjects on the side of each shelf which tells you what kind of books you can find there.



a brief guide to the dewey system



Subjects are divided into 10 main groups on the shelves represented by a series of numbers. The numbers are printed on the spine of the book. The books are broadly numbered by their subject in the following way:

- 000** General works, including encyclopaedias & general reference books
- 100** Philosophy & psychology
- 200** Religion
- 300** Social Sciences, Education, true crime, careers
- 400** Languages
- 500** Maths & science
- 600** Medicine & technology, childcare, health, cooking, gardening
- 700** Art, sport, hobbies, films and music
- 800** Literature
- 900** History & geography, biography, & autobiographies

The library also has a number of other collections including:

- Large print books
- Books for teenagers
- Books in many languages
- Flash Collection – popular books which can be borrowed for 10 days.
- CD's
- DVD's
- Books on CD
- Local Studies- the history of the County

Ask a member of staff if you are not sure where to find things.

There are 4 Online Public Access Computers (OPAC), in the Adult Library and 2 in the Children's Library. You can use these computers to find a book by typing in the author's name or the name of the book.

You can also use the OPAC to register for a library card.